

MAGRATH REGULAR COUNCIL MEETING
TUESDAY, DECEMBER 13, 2011
6:00 PM

MINUTES OF THE REGULAR MEETING OF THE MAGRATH TOWN COUNCIL HELD IN THE MAGRATH CIVIC BUILDING ON TUESDAY, DECEMBER 13, 2011 AT 6:00PM WITH MAYOR RUSS BARNETT IN THE CHAIR AND THE FOLLOWING MEMBERS AND ADMINISTRATION PRESENT: SAM JOHNSTON, BRENDA BECK, ROD BLY, CARMA THOMSON, DENNIS QUINTON, TOM SPACKMAN, CAO WADE ALSTON AND RECORDING SECRETARY GREG SHERMAN.

- 1) CALL TO ORDER – 6:00PM
- 2) PRAYER – Carma Thomson
- 3) PUBLIC FORUM
 - a) Garbage Collection
 - i) Mayor Barnett presented the details and logic behind the Town’s decision to take on garbage collection services which information was positively received from a packed gallery. Many residents in attendance had comments and questions which were discussed and answered by Mayor and Council.
- 4) DELEGATIONS - none
- 5) ADOPTION OF AGENDA

2011-12-01 Moved by Councillor Quinton to approve the agenda as presented. CARRIED
- 6) APPROVAL OF MINUTES
 - a) Regular Council Meeting – November 22, 2011

2011-12-02 Moved by Councillor Bly to approve the minutes as presented. CARRIED
- 7) BUSINESS FROM MINUTES
 - a) Bylaw 1163
 - i) 2nd READING BYLAW 1163 – Waste Management.

2011-12-03 Moved by Councillor Johnston for SECOND READING of Bylaw 1163 (as amended). CARRIED

 - ii) 3rd READING BYLAW 1163 – Waste Management.

2011-12-04 Moved by Councillor Spackman for THIRD AND FINAL READING of Bylaw 1163 and that the Mayor and Chief Administrative Officer be authorized and instructed to sign same and affix thereto the corporate seal of the Town of Magrath. CARRIED
 - b) Fees & Rates

2011-12-05 Moved by Councillor Johnston to adopt the 2012 FEES & RATES SCHEDULE as presented by Administration with amendments suggested by Council. (Recorded vote requested by Councillor Thomson)
IN FAVOUR: Barnett, Johnston, Beck, Spackman, Bly
OPPOSED: Quinton, Thomson
 - c) Deer Cull – nothing to report at this time.

8) NEW BUSINESS

- a) Annexation Report – Presentation by Perry Neufeld of ORRSC.

- 2011-12-06** MOVED BY COUNCILLOR BECK TO direct Administration to send the Annexation Report to the Municipal Government Board AND FURTHER THAT:
- The Town of Magrath does hereby certify that this report accurately reflects the results of the negotiations with respect to the proposed annexation,
 - With regard to this annexation request the Town acknowledges that there are no known objections to annexation,
 - Compensation will be paid to Cardston County as outlined in the attached Annexation Report,
 - Special tax and/or assessment provisions with regard to the subject lands are specified within the annexation report,
 - The land owners have consented to the annexation.

CARRIED

8:36PM – Presentation by Duncan Thompson expressing support for the proposed annexation.

8:43PM – Mayor called for a short recess.

9) FINANCIAL REPORT

- a) Payables Cheque Listing – #20111564 - #20111626

- 2011-12-07** Moved by Councillor Bly to approve the payables cheque listing as presented.

CARRIED

- b) Preliminary Budget Presentation – Martin Woolf
- c) Discussion of 2012 water rates
 - i) To be discussed further at the next committee meeting.

10) CORRESPONDENCE

- a) Canadian Badlands – asking for \$5000 in 2012/2013
 - i) To be discussed further at the next committee meeting.

- 2011-12-08** Moved by Councillor Spackman at 10:00PM to extend the meeting by 1 hour.

CARRIED

- b) Norma Pilling – support for Magrath Library
- c) Jack & Donna Kearl – support for the Magrath Library

11) ADMINISTRATOR'S REPORT

- a) Grant Application – CIP funding for the trail system – CAO needs approval from Council to apply.

- 2011-12-09** Moved by Councillor Quinton to approve \$50,000 cash or in kind contribution for a matching grant application for the development of the trail system.

CARRIED

- b) Municipal Planning and Annexation – Perry Neufeld and our Development Officer have contacted all potentially-impacted landowners to address issues and concerns and Councillor Beck has made contact with Willow Gardens following up Council directives from our last Committee Meeting. Cardston County council is also poised to pass a motion on December 12th supporting the proposed annexation and ORRSC Annexation report, forwarded today, for subsequent motion and approval by their and our Councils at our RCMs on December 12th and 13th. The annexation application will then be submitted to the Municipal Government Board.
- c) Water Treatment Plant Upgrade – The treatment plant is fully operational and work is continuing on improvements to the DAF plant and Pressure Reducing Station. Site and road work is also wrapping up at the Pressure Reducing Station location. We met with Tom Leavitt of MPE to coordinate DAF Plant mold

and completion issues. Clear Air Services has been contracted to do an initial clean and air quality test to determine the best way forward, but they can't be on site until December 19th. They have indicated that the results should be in between New Years and Christmas. Then we will know of any further mold abatement requirements, following which final upgrades to the DAF plant will be concluded by the main contractor.

- d) Water Commission – Brownlee LLP has made their recommendation on the final documents package.
- e) Tourism Initiative – An intermunicipal meeting was held on November 14th in Stirling to coordinate signage and the June 28th Mormon Historical Association Magrath tour-related issues. A projected budget of \$3,200 for each community is currently projected to cover print material, banners and display boards being coordinated by Jeff Shaw in Cardston to help brand The Mormon Trail concept at the 3 day convention in Calgary. (These funds are to be matched by Travel Alberta.) They can also be used by each community at special events.
- f) Waste Management – Our waste management operator was hired this week and is being briefed on his landfill and other responsibilities toward the eventual January 1st, 2012 takeover of MTM operations. Brett, Carolyn, Martin and I have also been working on a contacting strategy to insure that advance notice is given to all local businesses and residents, and the bylaw and business model will be considered by council at the meeting on December 13th.
- g) Deer Cull - Cardston County has requested that it will support a cull if the Town does all of the contacting of affected County residents. This has been discussed at length with Mayor Barnett and a recommendation will be forthcoming.
- h) SASH Recycling - Council may want to coordinate with SASH to insure that recycling and related issues are fully considered in light of the new waste management bylaw.
- i) Block 33 Affordable Housing Project – Infrastructure and earthmoving activities for this year have been completed, and all of the relevant neighbours have been contacted regarding storm water, fencing, irrigation, and other issues. Concrete work is in place for the first 8 units framing is proceeding. I continue to coordinate with our lawyer, local bankers, and surveyor on the necessary legal, mortgage, homeowner association and other documents needed to satisfy Housing and Urban Affairs. I spoke with the program head to make sure that everything is in order in relation to the delivery of this project and our grant. He said to copy him on the draft documents package, which was done, and so far everything is in order. I should be presenting the full documents package and an update on the resident selection process at council's first meeting in January.
- j) Industrial Park Initiative – I directed Wilde Bros. Engineering to prepare a engineering package for interested tenderers as soon as possible, which has been done. Darin and I will try to meet with In Line Ovals before Christmas to address their concerns and interests before determining the best course of action. Interested potential participants should also be approached by myself and Mayor Barnett, potentially, to determine their current level of interest.
- k) Trail System Planning and Site Meetings – Tim Lauscher was directed to proceed with upgrades to our current trail loop and considerable work has been done. We are also keeping Cardston County in the loop on our broader trails initiative and have been coordinating with the Richards family. This includes a proposal to be given to the County Council on December 12th regarding a budget commitment to the Richards trail segment for 2012. Councillors Beck and Thomson and Keith Davis previously met with the Strongs, Harris's and Twitchens to coordinate details on access through and/or adjacent to their properties based on a right-of-way agreement template, and final negotiations and document revisions are taking place.
- l) Recreation Committee – I have spoken with Leonard about freeing up Keith Davis's time to help move a number of recreation planning and project activities forward. It has been agreed that Keith will be spending 2 to 3 days a week, or more, assisting with recreation-oriented administrative, programming and planning issues from now until next spring. My goal is to aggressively move our trail and other recreation fundraising and planning forward on an inter-municipal basis this winter.
- m) Jubilee Park – This work is continuing and everything that can be done this year should be completed over the next few weeks.
- n) Magrath Schools Joint Use Agreement – Councillor Beck and I have yet to find time to coordinate on this front. We hope to be meeting with our local principals and developing a draft document for review with them and the school division early in the New Year.
- o) Church Historical Marker Initiative – This work is proceeding to meet both Church and Mormon History Association Conference-related deadlines. I met again with Bruce Blumell and area administrators in Stirling about this on November 15th and things are proceeding well.

- p) Tanner Park and Museum Initiatives – I presented draft agreements with the agreed “park in perpetuity” clause and purchase contract to Norma and Mary Tanner in November. There are still several issues that need to be addressed and I will be following up with them in the next few weeks.
- q) The Dental Office – The dental office official opening went well on December 1st, and the Town was thanked for its efforts through this process.
- r) Home Town Christmas – The event seemed to be a success. Local merchants were actively involved and the Seniors, Library, Dance Studio, SASH, Museum and other local groups seemed pleased by the turnout.
- s) Staff and Council Training – My staff and I are planning on holding a 1 to 2 hour strength training session amongst ourselves at the Town office early in the New Year. A range of training opportunities for 2012 have been discussed and are reflected, as usual, in our 2012 budget.
- t) Governance and Administration – I would like to take this opportunity express my thanks to all members of council for their participation in the recent strategic planning session.

12) COUNCIL REPORTS

- a) Rod Bly – Needs to be an improvement to the recycled cardboard receptacle.
- b) Sam Johnston – nothing to report
- c) Dennis Quinton
 - i) Report of ORRSC Committee Meeting
 - ii) Report of Traffic Safety Meeting
- d) Tom Spackman – nothing to report
- e) Carma Thomson
 - i) Garbage Pickup – questions, comments and suggestions for the information flyer to be sent in the mail.
- f) Brenda Beck – nothing to report

13) MAYOR’S REPORT

- a) Report of meeting with Cardston County Council requesting a financial commitment for the trail system
- b) Blood Tribe is requesting a letter of support for an agriculture project.

2011-12-10 Moved by Councillor Quinton to write a letter of support for the Blood Tribe agricultural project as requested. CARRIED

14) IN CAMERA

2011-12-11 Moved by Councillor Bly to ENTER IN CAMERA status at 10:39PM. CARRIED

2011-12-12 Moved by Councillor Beck to EXIT IN CAMERA status at 10:57PM. CARRIED

2011-12-13 Moved by Councillor Johnston to accept the preliminary budget, including the HR budget as proposed. CARRIED

2011-12-14 Moved by Councillor Quinton to accept the new contractual arrangement for our CFO as proposed by the CAO. CARRIED

15) ADJOURNMENT

2011-12-15 Moved by Councillor Quinton to adjourn the meeting at 11:00PM. CARRIED

MAYOR

CHIEF ADMINISTRATIVE OFFICER